

## APPENDIX 2

[the text shown struck though was recommended for deletion and the text shown in italics and underlined was recommended for addition or insertion in the original report to the Standards Committee. The text in capital letters was inserted at the request of the Standards Committee.]

### **PART 3, SECTION C OF THE COUNCIL'S CONSTITUTION – TERMS OF REFERENCE OF THE NON-EXECUTIVE BODIES**

#### **Section 3 – Sub-Committees and Panels**

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#### **3. Under Standards Committee**

*The following rules will apply to all three types of Sub-Committee listed below. The quorum is three including an independent member as Chair, with a casting vote if necessary, and at least one Councillor. SO FAR AS PRACTICABLE, AND HAVING REGARD TO RELEVANT REGULATIONS AND GUIDANCE, EVERY SUB-COMMITTEE WILL INCLUDE TWO COUNCILLORS, EACH FROM A DIFFERENT PARTY GROUP.*

#### **3.1 Assessment Sub-Committees**

*Between three and five members of the Committee. 3 Councillors and 2 independent members. To be chaired by an independent member.*

To make initial assessments of written allegations to the Committee of failure to comply with the Code of Conduct. The Sub-Committees will follow procedures agreed by the Committee.

#### **3.2 Review Sub-Committees**

*Between three and five members of the Committee including at least one Councillor. To be chaired by an independent member. Not to include any member of the Assessment Sub-Committee for the same allegation.*

To review, when requested, any decision of an Assessment Sub-Committee to take no action on an allegation. The Sub-Committees will follow procedures agreed by the Committee.

### 3.3 Hearing Sub-Committees

Five members of the Committee. ~~3 Councillors and 2 independent members. To be chaired by an independent member.~~

To hear complaints against Councillors and co-opted members made to the Council or referred back from the Standards Board for England. The Sub-Committees will follow procedures agreed by the Committee.